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The Center for Advancement of Students and Alumni into Graduate and Professional Programs (CASA) seeks a Graduate Research Assistant (GRA) in Writing/Verbal Skill Development to help enhance Georgia State undergraduate students' access to Ph.D.'s in any field, to medical school, and to law school. The CASA aims to elevate awareness about graduate school and professional programs, career opportunities that emerge after completion of advanced degrees, and the concrete steps required to advance in these pathways. The Center also aims to increase the number of alumni who are successful in progressing to and through advanced degree programs. This GRA will join a team that supports existing programs and creates new opportunities for undergraduates, recent alumni, their faculty mentors, and their network of family members. Program elements will include professional development and test prep workshops, course innovations, and mentor training.

Applicants should be full-time enrolled graduate students seeking a Doctor of Philosophy degree from Georgia State University. Desired characteristics include:

- Ability to develop and lead standardized test prep workshops (e.g., GRE, MCAT, LSAT).
- Written and verbal communication skills relevant to hosting writing workshops for undergraduates and recent alumni, editing advanced degree applications and grant specific assignments, writing/editing/reviewing blog posts and assisting with discipline-specific interview preparations.
- Ability to host panel discussions, and/or otherwise engage with various stakeholders including undergraduate students, alumni, faculty and staff collaborators, and other members of student support networks.
- Area-specific knowledge of the student attributes and experiences necessary for admission to graduate and/or professional programs.
- An understanding of undergraduate education and interest in mentoring undergraduate students in pursuit of graduate or professional education.
- Excellent track record in graduate studies, with exemplary written and verbal communication skills.

Interested graduate students should use the application link below to submit a CV, letter of interest, and contact information for two recommenders by December 15, 2021. This GRA will receive a graduate stipend and tuition waiver for their efforts. The position starts in January 2022 and provides opportunity to apply and renew.

Apply for the Graduate Research Assistant (GRA) in Writing/Verbal Skill Development position [here](#).

Georgia State University, a unit of the University System of Georgia, is an equal opportunity educational institution and is an equal opportunity/affirmative action employer.